



NEW SIBLING FORM 2019-2020

For Administrative Use

Family Code

FATHER'S NAME _____

MOTHER'S NAME _____

FATHER'S NATIONALITY _____

MOTHER'S NATIONALITY _____

FATHER'S EMIRATES ID# _____

MOTHER'S EMIRATES ID# _____

THE MAIN CONTACT IS: FATHER MOTHER OTHER _____

REMARKS: DIVORCE _____ DEATH _____ RE-MARRIED _____

In case of divorce or separation, custody papers are required.

STUDENT INFORMATION

	Student 1	Student 2	Student 3	Student 4	Student 5
First Name					
Family Name					
Nationality					
Female/Male					
Date of Birth					
Place of Birth					
Religion					
Emirates ID#					
Applying to Grade					
Previous Schools' Name					
Previous Schools' Curriculum					
Previous Schools' City					
Previous Schools' Country					

EMERGENCY TREATMENT

PLEASE READ AND SIGN THE FOLLOWING STATEMENT.

I hereby authorize the medical personnel of Al Mawakeb, or any other qualified medical officer to administer emergency treatment and/or first aid treatment that my child/children may need during the course of a normal school day or during any school supervised activity.

Parent's Name: _____

Date: _____

Signature: _____

Kindly list any medical issues/allergies that the school should be aware of.

Student's Name	Grade	Medical Issues / Allergies

Parent's/Guardian's Name & Signature: _____

REQUIRED DOCUMENTS FOR REGISTRATION

1. Copy of passport with valid Residence Visa for students.
2. Copy of Emirates ID (both sides). Copy of application form if ID is under process. Original Emirates ID of students & parents must be presented upon registration.
3. Copy of sponsor's Emirates ID (both sides).
4. Copy of Birth Certificate translated to Arabic or English.
5. Copy of custody papers (If applicable).
6. Most recent report card and last year report card indicating the grade level completed.
7. Letter of Good Conduct required for all students coming to Gr. 9-12.
8. For students applying from:
 - Dubai: Leaving certificate of previous school from KHDA system and final report card.
 - Dubai: Students coming from British schools should submit original IGCSE results (Gr. 11&12).
 - Other Emirates: Original Transfer Certificate from previous school and legalised from the appropriate Educational Zone.
 - Outside U.A.E.: Original Transfer Certificate from previous school - translated to English or Arabic - and legalised from the Ministry of Education, Ministry of Foreign Affairs & U.A.E. Embassy in the country of origin and a letter confirming successful completion of the previous grade.
9. For students applying to Gr. 9-12: Original Transfer Certificate and Transcripts (from 8th grade onwards) - translated to English or Arabic - legalised & certified from the Ministry of Education, Ministry of Foreign Affairs & UAE Embassy in the country of origin.
10. For students applying from a British or IB curriculum: Registration is subject to prior KHDA approval. If students fail to provide the approval based on their results, he/she will either have to repeat his/her class or cancel registration.

STUDENT WITH MISSING DOCUMENTS

	Student 1	Student 2	Student 3	Student 4	Student 5
First Name					
Family Name					
Grade					
FOR ADMIN USE ONLY					
Missing Documents	1 2 3 4 5 6 7 8 9 10	1 2 3 4 5 6 7 8 9 10	1 2 3 4 5 6 7 8 9 10	1 2 3 4 5 6 7 8 9 10	1 2 3 4 5 6 7 8 9 10

I hereby guarantee that I will submit all the legalised required documents for my children's registration at Al Mawakeb Al Garhoud for 2019-2020 by _____.

I understand that the administration reserves the right to cancel the registration in case required documents are not proper and submitted on time. After that a 1,000AED (seat reservation) shall be charged upon cancellation.

Guardian / Parent's Name & Signature:

Date: / / _____