



Parents Guide

to Al Mawakeb





As a complete solution provider, AMSI caters to every genre of educational institution at all levels of the academic delivery process be it inside the classroom, within the confines of a laboratory, in the multimedia room, in the activity room, in the sports center, or anywhere where a learning curve is growing or an academic is at work.

AMSI Philosophy

What if we could better academic delivery and enhance student perception of standard programs? What if we could improve the integration of ICT applications into the standard classroom? What if we could guide schools to improve their performance with total integrity and commitment to social development and welfare?

What if we never stop asking?

At AMSI, the what-if questions were about trust and commitment... the answers were always about parents and children and the drive of humanity...

Contact Us!

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The content of this booklet is subject to change.
Please visit our website regularly for any updates.

Guiding Statements

OUR CORE VALUES

- * Family
- * Honesty
- * Excellence
- * Leadership
- * Commitment
- * Responsibility
- * Respect
- * Care
- * Tolerance & Acceptance

Our Vision

In a complex and rapidly changing world, we will steadfastly provide an excellent education in a caring and respectful environment dedicated to the wellbeing and happiness of all students.

Our Mission

At Al Mawakeb, we are convinced that every human being is valuable and deserves the opportunity for self-realization and self-fulfillment. We are committed to providing a high-quality education and applying a distributed leadership model that will encourage our students to embrace accountability, self-reliance and teamwork in their daily lives. We aim to work with parents, students, teachers and other stakeholders to provide all students with a caring, sustainable and inclusive learning environment in which collaboration, innovation, talent, and critical thinking are valued and encouraged, thus empowering children to achieve their fullest potential. We are committed to developing their 21st century skills and building students to become well-rounded, goal-driven and holistic individuals who are advocates of multiculturalism and are capable of solving global, local, and environmental issues. We will challenge students to take personal responsibility for their own learning and to apply their learning to a diverse and changing world.

Internationalism/Interculturalism at Al Mawakeb

Internationalism at Al Mawakeb is perceived through collaborating effectively in a diverse and multinational community and preparing our students to face future challenges and become global citizens. To that end, we will create a culture of openness and acceptance of the diverse views and beliefs emerging from our multicultural community. We will also build our students' linguistic proficiency in 3 languages (Arabic, English & French) while encouraging them to practice their native language at home and elsewhere.

The curriculum we adopt supports the school's commitment to internationalism through:

- Triggering our learner's curiosity to investigate the school's multicultural community
- Considering the globalizing world and grasping exciting opportunities for international exposure and education
- Developing their problem solving skills so that they contribute in tackling worldwide issues
- Providing a variety of opportunities to demonstrate their entrepreneurial skills
- Embedding internationalism into content areas to continuously inspire students to innovate in their learning

We take personal responsibility in:

- Celebrating a diverse range of values and beliefs through school wide activities
- Providing a platform for our young leaders to initiate awareness campaigns about global and international concerns
- Broaden students' global communication through ample venues



Al Mawakeb Al Garhoud



Al Mawakeb Al Barsha



Al Mawakeb Al Khawaneej

Al Mawakeb schools are managed by AMSI and provide a comprehensive university preparatory education to students of all backgrounds and nationalities.

Although our medium of instruction is English, we have a multilingual learning environment. Students study the English, French, and Arabic languages from K-12.

Upon completing twelve years of education, students receive a high school diploma which enables the graduates to pursue higher education worldwide.

Al Mawakeb boasts a student body of over 5,800 with over 70 nationalities represented in its schools, Al Mawakeb Al Garhoud, Al Mawakeb Al Barsha and Al Mawakeb Al Khawaneej.

Al Mawakeb Al Garhoud - licensed by the KHDA (Knowledge and Human Development Authority) Dubai, UAE (License #20119) - was founded in 1979 as a private international school.

Al Mawakeb Al Barsha opened in 1997 - licensed by the KHDA Dubai, UAE (License #20120).

Al Mawakeb Al Khawaneej opened in 2018 - licensed by the KHDA Dubai, UAE (License #208080).

Curriculum

Curriculum Statement

Al Mawakeb strives to offer a comprehensive, relevant, integrated, and balanced curriculum based on the California State Standards and UAE Ministry of Education. The Al Mawakeb curriculum is unique and reflects our vision, mission, and our commitment to personal development and academic excellence. The structure and content cater for the cultural and social sensitivities of the complex demographic population of our schools. It is a language-rich, student-centered, skills-driven and outcomes-focused curriculum intended to promote intellectual curiosity, critical thinking, creativity, innovation, independent thinking, and lifelong learning.

Curriculum Rationale

Our curriculum is structured to integrate the school core values, the UAE curricula (Arabic, Islamic Education, Social Studies, & Moral Education), as well as Islamic values and the UAE culture into the American curriculum. Our Science, Mathematics, and English curricula are based on California NGSS, California CCSSM, and California CCSSE, respectively, while other disciplines are aligned with other California State Standards. Through this approach, we aim to provide a framework that enables the school to serve its diverse and complex population while also embracing the UAE National Agenda.

The curriculum mapping design ensures that students develop a set of competencies, skills, qualities, and understanding through a broad range of compulsory subjects. Information & Communications Technology (ICT) is embedded as a tool to enhance the curriculum and spans across almost all levels with a clear vision that all students will learn effectively, progress academically, and develop technology and media literacy efficiently. All curricula are carefully crafted to ensure that students will be able to master the fundamentals to be promoted to the next academic level. In order to sustain first-rate curriculum design, AMSI and each school's Senior Leadership Team (SLT) monitor the quality, delivery, and performance standards through an in-depth, research-based, and ongoing process of evaluation and improvement.

Our program (with three languages from K-12) enables the students to develop their language skills and reading literacy from an early age because:

- In KG, French is emphasized and a strong foundation is laid.
- From Grade 1– 12 the curriculum is delivered in English as the language of instruction.
- Students receive differentiated Arabic and French lessons across the school.
- Social Studies and Islamic Education are taught in English and Arabic.
- Students are routinely engaged in various activities that promote reading habits.

We strive to provide extensive learning opportunities to our students, so we also offer a wide range of Elective Courses to inspire and cultivate the skills, interests, and personal goals of our High School students.

A variety of academic support programs, curriculum modifications, and intervention strategies enable the teachers and other learning support staff to fulfill the school's mission of addressing, supporting, and identifying the special educational needs, including the gifts and talents of our students through a flexible admissions policy and commitment to inclusion.

Co/Extracurricular activities are designed and implemented across all grade levels to further enhance the learning process, foster holistic learning, emphasize on 21st-century skills, promote enterprise and entrepreneurship, develop innovation and creativity skills, uphold social responsibility, and reinforce our students' ability to make real-life connections and applications.

The student-centered approach with interdisciplinary and differentiated teaching and learning enables students to develop their full potential. As a result of the range, diversity, and progression of our rigorous and comprehensive curriculum, our students secure admissions to any universities they aspire to join, both locally and internationally. This progression ensures that our students will continue their academic progress and personal development beyond school and succeed in a range of career pathways and future endeavors.

Kindergarten

Students in KG are introduced to a trilingual program of English, Arabic and French. Students are immersed in all three languages in all learning opportunities.

Elementary (Gr. 1-4)

Students from Gr. 1 begin instruction in English. Students are trained to be more independent in all aspects of their school work. Students from Gr. 1 have the option to take Arabic B, French B, Social Studies in English and Islamic Education in English. Parents are asked to consult the Head of Section before registering for the above mentioned courses.

Middle School (Gr. 5-8)

In middle school, students begin building their foundation for the rigorous high school program. Students develop their skills in analysis and research. They learn to be more responsible and accountable for their learning.

High School (Gr. 9-12)

Students in high school begin a rigorous program in preparation for university. The process of understanding the options available to them in career and university choices begins in high school. Upon completion of grade 12 students receive a high school diploma certified by KHDA. Students have the option of attending any university system worldwide. Students are given clear information to all required standardized test. (PSAT, SAT, TOEFL, IELTS) and university admission requirements.



Student Life

We take pride in the belief that a well-rounded education coupled with various activities offer the students a chance for more personal involvement with their school and its faculty. Students often realize their potential in extra-curricular activities, and their interaction with others in non-academic forums allows them the chance for self-fulfillment. At Al Mawakeb, we strive to create these opportunities for our students and watch them grow into responsible young adults who will give back to their communities.

We offer a scouts program which provides a continuous adventure in learning offering a broad range of activities to help students learn new skills, gain self-confidence, make new friends and provide service to their communities - while having fun and forming friendships. The scout troop is involved in many activities that teach self-reliance and independence. Besides weekly afternoon meetings, the scouts have camps, trips and many other activities and are often involved in community work.

Furthermore, there are many clubs for the students to join. These clubs aim at enriching their experiences and enhancing any talents they may have as well as helping them discover new ones. Some of these clubs include but are not exclusive to: Drama, Art, Computer Club, Photography Club, Science Club, Math Club, Environment Club, Robotics, Business Club, Humanitarian Club, Model United Nations, Music Club, Heritage Club and so much more.

The Student Council, Model United Nations and MFNC give students the opportunity to discuss and debate controversial issues related to political happenings all around the world.

In addition to regular physical education classes, the school extends its sports activities to involve varsity teams for girls and boys. Practice is after school hours. Varsity teams include basketball, volleyball, and football.

All clubs are under direct supervision and guidance by our staff and teachers. Most of the club meetings take place during school hours.



Student Services

Bring Your Own Device (BYOD)

Student-centred learning is fundamental in our curriculum, and the BYOD program for our G1 to G12 students supports our mission to “challenge students to take personal responsibility for their learning and to apply it to a diverse and changing world”.

Students who have their own devices have been found to take greater pride and ownership over the knowledge they create. Unless advised otherwise students must bring their devices to school daily. Those devices are an integral part of the Learning and Teaching program at school and at home.

The BYOD program is set up to:

- Boost student attainment
- Assist with blended learning
- Develop digital literacy skills, essential for the 21st century
- Increase motivation and self-initiated learning in students
- Allow for different and innovative teaching strategies
- Improve the reading experience
- Nurture students' creativity and problem-solving skills
- Facilitate student assessment
- Empower inquiry-based learning, where students research, analyze and present information and understanding
- Enable dynamic and ongoing learning where knowledge is easily accessible from everywhere and expanding all the time
- Accelerate collaboration between students in real-time

In addition, the program simplifies the student's access to selected online resources on Learn Online, the Al Mawakeb online learning platform, and Office 365 including MS Teams and OneDrive, the student's personal cloud storage.

Library

The library includes a host of references and scientific and cultural publications in Arabic, English, and French. A wide range of novels in the three languages is available for students. Students who visit the library also have access to PC's that have all the appropriate internet provisions necessary to allow them to have adequate research access.

Science Labs

The science laboratories are fully equipped for each of the sciences taught (Biology, Chemistry and Physics). Each student has direct and supervised access to the material and instruments needed to facilitate the understanding of scientific concepts and procedures. Our lab technicians are readily available to prepare any hands-on activities as well as experiments that are age-appropriate and that enhance our science curriculum and enrich their grasp of science.

Art Workshops

The Art workshops provide an opportunity for students to develop their creativity. The school has several art workshops equipped with all the necessary materials.

School Clinics/Medical Services

A resident doctor oversees the clinics across all sections of the school. Each clinic is staffed by a nurse and meets all the standard requirements of the Ministry of Health. All parents are required to share all relevant medical issues and vaccination information with the school upon registration.

Bus Services

The school provides transportation for students to most locations in Dubai, Sharjah and Ajman. On board, video surveillance cameras monitor bus activity to ensure the safety of our students and staff. Parents may also track the assigned school bus in real time through our GPS System by logging into the school portal.

School Cafeteria

The school cafeterias serve students from Gr. 2-12 and are open during break time. A selection of nutritious snacks, sandwiches and salads are available for students. Cafeteria coupons are the only form of payment accepted in the school cafeteria. Cash is not accepted. Cafeteria coupons can be purchased in the administration throughout the year.



University & Career Guidance Counseling

We offer a comprehensive Career Guidance Program where students receive utmost exposure to all necessary information as they prepare for the university application process, and remain informed about today's job market and opportunities.

Our career guidance program aims to:

- * Ensure that all students are well prepared to transition from high school to college.
- * Ensure that students entering college are prepared to successfully continue their studies without need for remediation.
- * Match courses realistically to the students' abilities and aspirations.
- * Assist students in preparing university application forms, curricula vitae (CVs), personal statements, recommendation letters and whatever else needed to get ready for college and job interviews.
- * Provide students with full access to an extensive database of contacts with leading universities around the world.
- * Host career and university fairs every year, drawing representatives from local and international universities including UK, USA, Canada, Australia, Europe, and the Middle East.

A copy of the High School Profiles can be found on the schools' website www.almawakeb.sch.ae.

Graduation Requirements

What are the overall High School Graduation requirements?

Subjects	Years	Credits
English	4	4
Arabic	4	4
Sciences – General Sciences, Biology, Chemistry, Physics	4	4
Math	4	4
Social Studies	4	2
Islamic Education (Required for Muslims)	4	2
French	4	2
P.E	4	2
Visual/Performing Arts	1	0.5
Electives	4	3.5

**Students need 1 course of Visual/Performing Arts in order to graduate.*

** Visual Arts is counted as an elective.*

Why are electives important?

- They strengthen college applications. Electives can also play a role in helping students discover new hobbies or career interests.
- They offer a way for students to pursue an area of interest that they may have.
- They offer Insight to courses for them to make better decisions.

How do students decide on which electives to take?

- Students must develop a clear interest in a particular subject. This subject can be anything: biology, writing, computer programming, etc. Colleges like to see passion and dedication to a specific topic, and electives are a great way to show them what students' interests are.
- Students must choose electives that relate to their main academic focus. If a student wants to major in business, they could take electives in related topics such as Business, Management, etc. In addition, if they want to go to medical school, students could take related courses such as Biology, Chemistry, Nutrition, etc.

What is an AP course?

Advanced Placement (AP) offers college-level curricula and examinations to high school students in US curriculum schools and it is a yearlong course.

- It gives the students the opportunity to experience college-level work and gain in depth knowledge of a subject.
- It helps develop deep passion for a subject.
- It provides students with a competitive edge with university admissions process worldwide.
- Students have the chance to earn university level credits from institutions worldwide if exam results are strong

AP courses (1 credit – 4 to 6 periods)**Grades 11 and 12**

- AP Biology (4 periods)
- AP Calculus (6 periods)
- AP English (6 periods)
- AP Chemistry (4 periods)
- AP Physics (6 periods)

***Please note:** AP Calculus and AP English replace regular English and Math classes and are not counted as electives.*

Electives (1/2 Credit – 2 periods)**Grades 9 and 10**

- Creative Writing
- Forensic Science
- Health Sciences
- Intro to Arts
- Intro to Business
- Photoshop
- C++ programming language
- Probability and Statistics
- Sustainability and Our Environment
- Java
- World History

Electives (1/2 Credit – 3 periods)**Grades 11 and 12**

- Business Management and Administration
- Computer Information System
- Genetics and Biotechnology
- Mechanics
- Organic Chemistry
- The art of public speaking
- Probability and Statistics

What are the requirements to join an AP course?

- Strong performance in the prerequisite subject and overall solid academic standing.
- They are recommended by the Heads of Sections and teachers and require the final approval for withdrawal and entering the AP course.

How demanding is an AP course?

- The amount of material covered in an AP course is quite extensive and immersive; therefore, students must be interested, organized and disciplined.
- AP courses and exams require high level of analytical and critical thinking.
- An AP course demands excellent time management to handle the rigorous course load.

Which grades are eligible to take the AP exam?

G11 and 12 students are eligible to register for AP courses.

How are AP exams scored?

Each AP exam is given a score from 1 to 5.

5: Extremely Well Qualified

4: Well Qualified

3: Qualified

2: Possibly Qualified

1: No recommendation

Any score of 3 or higher is considered passing. Receiving credit for an exam grade varies from universities to university. The College Board website has a list of universities and the credit it offers for specific subjects and grades. www.collegeboard.com

How do students register for an AP exam?

- The school registers the students for AP exams. Students will be required to pay a registration fee
- The exam will be conducted in school in the month of May

For further information and inquiries, please contact the Guidance Counselor:

E-mail: guidance@almawakeb.sch.ae

Students can visit the guidance counselor's office during school hours with the permission of the heads of sections.

Parents can take an appointment via e-mail or through the school receptionist.



Al Mawakeb Al Garhoud

Login

News

OCTOBER 07, 2022
Charity Awareness

طلى دروب الخير سائرون... من هذا المنطلق قام طلبة قسم البنين بتعريف مجالات المعطاء الإنساني في إمارات الخير تشجيعاً لهم للمبادرة إلى المشاركة في جميع الأعمال الخيرية.

OCTOBER 07, 2022
Juniors Surprise for Seniors

Secretly but warmly, our Juniors have put a tremendous effort to surprise their Seniors. They left a thoughtful gift for each one of them in awesomely decorated classrooms. Thank you Juniors.... Well-d ...

OCTOBER 07, 2022
Prophet's Day

أحضرنا نبينهم فافتدرا به! رجحوا كاتمه وبنجه نبرنا لهم في حياتهم، مليننا يكررون عن أرفي مشاعر الحب والولاء في ذكرى المولد النبوي الشريف.

OCTOBER 07, 2022
KG Experiment

Our KG students observed and discussed different temperatures on the measuring tool. They experimented with cold & hot weather and learned the difference between high and low temperatures.

November 2022

Mon	Tue	Wed	Thu	Fri	Sat	Sun
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	7	8	9	10	11

Holidays

Exams

Others

Benchmark Exams

DL Activities

Virtual Trips

Message From School

Parents' ID Cards
NOV 01, 2022

Parents are kindly requested to wear the School ID when visiting the campus

Goal Academy KG2-G12 Girls
OCT 10, 2022

Free Discovery Session on Oct 13 (For Girls only)

Simply Bottles Campaign K-12
SEP 28, 2022

Kindly bring water bottled

HPV Vaccine
SEP 23, 2022

(G8 girls) HPV Vaccine is no clinics and hospitals

Get Active Sport
SEP 22, 2022

After School Activities at A

MAKE THE MOST OUT OF YOUR ONLINE EXPERIENCE

GET THE iCAMPUS APP & ACCESS MYMAWAKEB ON THE GO!

DOWNLOAD IT NOW!

Download on the App Store | GET IT ON Google Play

Online Services

Staying Connected



Al Mawakeb offers a host of online services that open a direct link between parents, students, teachers and the school administration. We are using various technologies, beyond the traditional formats, to communicate in a time-efficient way with our community.

All the information you need to know about the schools can be found on our school website at www.almawakeb.sch.ae.

We also connect and interact with our parents and students through our school portal (iCampus) which provides a host of online services that enhance learning and offer an effective channel of communication between them and the school. The portal serves as an interactive tool for individualizing family information, allowing us to share goals, news and progress reports with parents, soliciting their support and involvement in their children's learning experience. Services such as viewing report cards, weekly homework and accessing lessons online are some of the many services that the portal has to offer.

Parents & students can also download the school portal app on their mobile phones by searching for **iCampus** on Google Store or App Store, allowing them to stay connected, informed and up to date on important tasks & events.

Parents can also stay up-to-date on all the school happenings in real-time through our E-Circulars and our social media platforms on:

-  @Mawakeb_Garhoud, @Mawakeb_Barsha, @MawakebKawaneej
-  @AlMawakeb_AlGarhoud, @AlMawakeb_AlBarsha, @AlMawakeb_AlKhawaneej

Visit our school portals on:



barsha.almawakeb.sch.ae



garhoud.almawakeb.sch.ae



khawaneej.almawakeb.sch.ae

General Rules & Regulations

We believe that every student strives to a respectable and responsible individual. It is the role of the school to guide each individual to reach their maximum potential by learning how to become more self-disciplined, self-reliable and self-aware.

We teach students to reflect and learn from the mistakes by being accountable for the actions.

We believe in working with students and parents to resolve any issue related to students' academic, social and emotional well-being.



Uniform/General Appearance

- Students are required to be in school uniform daily.
- Students must wear closed shoes or sneakers at all times.

Sandals and slippers are not permitted.

- PE uniform and sneakers are required for PE classes.
- Additional sets of the uniform can be purchased throughout the year at the school uniform shop.

Not wearing appropriate uniform to school could negatively affect students' conduct grade.

- Girls: Make-up, jewelry, nail polish are not allowed in school. Hair must be tied back neatly.

Note: The school reserves the right to refuse any student entry to class if the uniform code is not observed.

Mobile Phones

Mobile phones are prohibited in school. If a mobile phone is found with a student during school hours, it will be confiscated/discarded. Conduct points will be deducted.

Leaving Early/Arriving Late

Students will not be allowed to leave the school before the end of their school day unless the parents have sent a consent note and followed up with a call. Students who arrive late will not be admitted into classes unless they have a consent note and the parents have called to inform us about the delay.

Both cases are highly discouraged as they disrupt the academic process.

Absence during assessments

A makeup exam is given only when absence is justified by a medical report.

Student Attendance Protocol

Students' attendance is recorded daily by the Heads of Sections. All absence must be reported by parents to the respective Head of Section by email or a phone call. Absence due to medical reasons must be justified by a medical report from a doctor. Students' attendance is recorded and noted in the school report card. Unexcused absence could result in deduction from conduct grade and student may be subject to disciplinary action.

- School gates open at 6:45 AM and close at 8:00 AM. Playground supervision starts at 7:00 am.
- All students should be present in the playground by 7:40 AM to attend the morning assembly.
- Classes begin at 7:50 AM. Only in the cases of adverse weather conditions, special situation, or force majeure, the school administration may excuse students for being late in the morning.
- Students arriving after 7:50 AM will be considered late.
- Arrival between 7:50 AM and 8:00 AM will result in a verbal warning issued to the student with the risk of not being admitted to the first period. If repeated, this will lead to the accumulation of 2 points on the behavioral point system.
- In case of quiz/exam, the student will be allowed to enter with permission from Head of Section but will not be given additional time.

The following procedure applies for Grades 5→12 students only:

- Arrival after 8:00 AM will result in the accumulation of 2 points on the behavioral point system with the risk of not being admitted to the first period.
- The fourth incident of tardiness in a short period of time (a month or a quarter) will result in a letter of warning.
- If tardiness repeats three times after the warning, parents will be called for a meeting with the SLT to address and resolve the issue.
- An additional 3 incidents of tardiness will result in a one-day suspension from school.
- The fourth incident of tardiness after suspension will result in a second letter of warning and the same procedure above is followed.
- If the situation persists after a third suspension, the student will not be allowed to register in school the following year.

**Refer to the school policies on our school portal for details on expectations and consequences.*

Anti-Bullying and Cyber Bullying Policy

Al Mawakeb has a zero tolerance policy with regards to bullying of any member of the school at any time. This includes on and off school premises, threats, intimidation and abuse whether physically, verbally or in writing or through the internet (cyber-bullying).

Students will be held accountable for cyber bullying, even if it occurs off-campus.

Parents are requested to carefully monitor their children's use of the internet and to ensure that they maintain respectful and appropriate behavior when using the internet.

Students involved in bullying or in aggressive behavior will be subject to disciplinary action and they will receive appropriate counseling and support to correct the behavior. Repeated offense could result in suspension or eventual expulsion from school.

Child Protection Policy

The health, safety and well-being of all our children is of paramount importance to all the adults who work in our school. Our children have the right to protection, regardless of age, gender, race, culture or disability. They have a right to be safe in our school.

All staff are expected to report suspected incidences of child abuse or neglect to the child protection officer in the school.

**All other school policies are posted on the school portal.*





**SOD (Students of
Determination)****SOD Admission Policy**

The Principal and Senior Leadership Team (SLT) are authorized to admit students when they determine that adequate provision can be made for the particular needs of SOD students.

Definition and Categories of SOD**Definition:**

A child has a learning difficulty if they:

- Struggle to learn more prominently than the majority of children of the same age
- Have a disability which prevents or hinders them from making use of educational facilities
- Have had an assessment with an external agent (i.e., Educational Psychologist, Occupational Therapist) which provides data regarding student strengths, challenges and suggested teaching/learning strategies

Categories:

- Behavioral, social, emotional
- Sensory and physical
- Medical condition or health related disability
- Communication and interaction
- Learning
- Gifted and talented
- Physically disabled
- Mentally impaired

The Special Educational Needs Support Team consists of:

- Teacher(s)
- Inclusion Champion and Coordinator
- Inclusive Education Action Team
- School Nurse

General Guidelines:

1. The school day beginning & ending timings and procedures will be as per the below table:

	Gates open timing for entry	Gate number for entry	Students should be at school before	First period	Gates open timing for exit	Dismissal	Gate number for exit
Monday-Thursday	7:00	KG: Gate 5 Elementary: Gate 4 Boys: Gate 1 Girls: Gate 2	7:40	7:50	KG & Elementary: 2:15 Boys & Girls: 2:25	KG: 2:15 Elementary, Boys & Girls: 2:25	KG: Gate 5 Elementary: Gates 4 & 3 Boys: Gate 1 Girls: Gates 4 & 3
Friday	7:00	KG: Gate 5 Elementary: Gate 4 Boys: Gate 1 Girls: Gate 2	7:30	7:40	KG & Elementary: 11:50 Boys & Girls: 12:00	KG: 11:50 Elementary, Boys & Girls: 12:00	KG: Gate 5 Elementary: Gates 4 & 3 Boys: Gate 1 Girls: Gates 4 & 3

2. All students are required to enter from Gate 1 if they arrive after 7:50 (Monday – Thursday) & after 7:40 (Friday).
3. At the end of the school day, gates will close at 3:00 (Monday – Thursday) & at 12:30 (Friday).
4. Regarding parents, guardians or visitors who enter the school premises including those dropping off and picking up younger children, we will provide you with the required health measurements once we receive them from the authorities.
5. Parents of students who are registered in the bus service are requested to drop off their children on the 1st day of school in the morning. They will be dropped off by bus at the end of the day.
6. Gr.5 to 12 students will exit the campus on their own.
7. We recommend that parents of Gr.5 to 12 girls & boys stay inside their cars while waiting for their children to exit.

Contacting the School

To meet with the Principal:

Call the school to schedule an appointment.

To meet with Teachers/Heads of Sections:

We believe strongly that school/parent communication is important and we value the opportunity for such communication. We recommend that parents communicate with children's Head of Section (HoS) through email. You can locate the respective HOS email on the school website.

- Meeting with the HOS can be arranged by email or through the school receptionist.
- Individual meetings with teachers can be arranged for parents by the HOS through an email request specifying the subject teacher that you wish to meet
- Parent/Teacher conferences take place several times in the year. Parents of each section are notified of these meetings through email or circular.

To deliver a message to children:

Call the school before 13:00 (Gr.1-12) / before 12:00 (KG)

If the respective administrator is not available, leave the message with the reception.

The school is not responsible for any messages left after the time indicated above.

For any comments or inquiries, you can also contact us on:

For parents at Al Mawakeb-Al Garhoud: amg@almawakeb.sch.ae

For parents at Al Mawakeb-Al Barsha: amb@almawakeb.sch.ae

For parents at Al Mawakeb-Al Khawaneej: amk@almawakeb.sch.ae

General

- School transportation is available to students registered for the bus from KG - Gr. 12
- Students are assigned to their bus upon registration
- All students must buckle the seatbelt at all time
- Moving around or standing when the bus is moving is not allowed
- Students are picked up and dropped off only in the designated location agreed upon with the parents. Parents must draw a map indicating the exact location of residence
- Students are not allowed to switch buses without permission from their Head of Section
- Students are not allowed to keep the bus waiting in the morning or afternoon
- Students are not permitted to leave bus transportation unless parents have notified the respective HOS
- Any changes in residence must be reported to the HOS and transportation supervisor
- Students who misbehave or violate bus transport rules may be subject to suspension from the bus or face other disciplinary action

Note: We ask that all parents report any matters concerning safety or incidents on the bus directly to the HOS and not to address the driver or the helper on the bus.

Use of school bus

Students who are not registered in the bus service are not allowed to use the busses.

Students who are registered in the bus service are not allowed to switch busses on any day.

Ride with friends

Students who are registered in the bus service are expected to go home by bus at all times.

These students may not go in their friends' cars unless their parents have sent notes of consent to the fact or called the respective administrators.

Health & Nutrition

Health, fitness and leading a healthy lifestyle are a priority at our schools. We firmly believe that students must learn to make healthy choices with their meals and develop consistently good habits for being physically active and fit.

- All students are encouraged to bring healthy and nutritious food to eat during break time
- Sugary or carbonated drinks, candy, chips and cookies are not allowed
- Energy drinks are not permitted in the school
- Our school does not allow birthday or other celebrations in classes. Parents are requested to not send birthday or any occasion cakes
- We encourage students to bring snacks in reusable containers and reusable water bottles to support reduction of waste and encourage recycling

Students of KG are required to bring packed lunches from home. Their snack is eaten in class under the supervision of the class teacher before they exit to the playground. A cafeteria is not available for these classes. Clear guidelines and recommendations about contents for packed lunches are provided to parents in the beginning of the year.



Semester Average & Semester Exams

There are two semesters in the Academic Year. Each semester is approximately 17 weeks. Semester one and two are followed by semester exams. The students' cumulative average from all semesters and exams determines the final average per subject.

Promotions

Promotion is granted to a student if a passing average is achieved in all subjects by the end of the year.

- A student who finishes the year with 1-3 failing marks is eligible to sit for a make-up exam at the end of June.

A passing mark in all subjects is required for promotion to the next grade.

Promotion is denied if a student finishes the year with 4 or more failing marks (The student will not be eligible for make-up exams).

- A student who fails to turn up for Make-up exams automatically receives a failing mark and will repeat the year.
- Failing to pass the make-up exam(s) will result in repeating the year.

Report card

- Semester results are reported through a report card throughout the year.
- The final report card will be available end of June.
- Grade 12 final transcripts (KHDA approved) are usually available towards the end of June.

Homework

Learning is an on-going process that takes place both in and out of school. The purpose of homework is for students to review and evaluate their understanding.

- Gr. 1 - 4 homework is given in the form of weekly work. The weekly work is distributed and available online every Friday
- Gr. 5 - 12 homework is posted on the web agenda daily
- All parents and students can access assigned homework on the school portal daily by logging on with their password.

Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
I.E. Arabic English Mathematics Science French Social Studies P.E. Arts Music Moral Education	I.E. Arabic English Mathematics Science French Social Studies P.E. Arts Music Moral Education	IE Arabic English Mathematics Science French Social Studies PE Arts Moral Education	I.E. Arabic English Mathematics Science French Social Studies P.E. Arts Moral Education	I.E. Arabic English Mathematics Science French Social Studies P.E. Arts Moral Education	I.E. Arabic English Mathematics Science French Social Studies P.E. Arts Moral Education
Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
I.E. Arabic English Mathematics Science French Social Studies P.E. Moral Education	I.E. Arabic English Math Science French Social Studies P.E. Moral Education	I.E. Arabic English Math Science French Social Studies PE Electives & Visual / Performing Arts Moral Education	I.E. Arabic English Math Biology French Social Studies PE Electives & Visual / Performing Arts Moral Education	I.E. Arabic English Math Chemistry French Social Studies PE Electives Moral Education	I.E. Arabic English Math Physics French Social Studies PE Electives Moral Education

I.E.: Islamic Education **P.E.:** Physical Education **C.S.:** Computer Science

International Standardized Exams	Students Involved	Time Frame
MAP	Gr.3-9	Every year
CAT4	Gr.3,5,7,9	Every year
PSAT	Gr.10 & 11	Every year
SAT I	Gr.11 & 12	Every year
AP (Advanced Placement)	Gr.11 & 12 (Selected)	Every year
IELTS/TOEFL	Gr.11 & 12	Every year
TIMSS	Gr.4,8 (Selected)	Every 4 years
PIRLS	Gr.4 (Selected)	Every 4 years
PISA	15 years old	Every 4 years
NGRT	Gr.1-10	Every year
IBT Arabic	Gr.1-10	Every 2 years
EMSAT	Gr.12	Every 2 years

Academic Honors & Awards (Gr.7-12)

The academic honor system is applicable to students in Gr. 7-12. Students who fulfill the honor roll criteria are presented with academic awards during the award ceremony held the following year in the school. The awards are presented by one of our notable alumni who addresses the students in hopes to inspire them so that they too can make a difference in students' lives. Every year, we also honor a select group of students who have gone that extra mile to be extraordinary.



Honor (H)

1. Average is $\geq 87\%$ and less than 90% (G6-10 +G11-G12 with no AP courses)
2. Average is $\geq 86\%$ and less than 89% (G11-12 with 1 AP course)
3. Average is $\geq 85\%$ and less than 88% (G11-12 with 2 or more AP courses)
4. Conduct (Behavioral) points < 15 points
5. French may/may not be dropped
6. Grades under C- not allowed in all subjects

High Honor (HH)

1. Average is $\geq 90\%$ and less than 93% (G6-10 +G11-12 with no AP courses)
2. Average is $\geq 89\%$ and less than 92% (G11-12 with 1 AP course)
3. Average is $\geq 88\%$ and less than 91% (G11-12 with 2 or more AP courses)
4. Conduct (Behavioral) points < 15 points
5. French may NOT be dropped
6. Grades under C- not allowed in all subjects

Higher Honor (HRH)

1. Average is $\geq 93\%$ and less than 97% (G6-10 +G11-12 with no AP courses)
2. Average is $\geq 92\%$ and less than 96% (G11-12 with 1 AP course)
3. Average is $\geq 91\%$ and less than 95% (G11-12 with 2 or more AP courses)
4. Conduct (Behavioral) points < 15 points
5. French may NOT be dropped
6. Grades under C- not allowed in all subjects

Higher Honor (HRH)

1. Average is $\geq 97\%$ or above (G6-10 +G11-12 with no AP courses)
2. Average is $\geq 96\%$ or above (G11-12 with 1 AP course)
3. Average is $\geq 95\%$ or above (G11-12 with 2 or more AP courses)
4. Conduct (Behavioral) points < 15 points
5. French may NOT be dropped
6. Grades under C- not allowed in All subjects

	H	HH	HRH	HSH
One or Two Terms	Letter of Good Academic Achievement (detailing the honor accomplishments of the students).			
Three Terms	AA* 85 to 87	AA 88 to 89	AA 90 to 94/95	AA 95/96 or above
	Merit Award (no Fr)	High Achievement	Distinction	Highest Distinction
	Achievement Award			

* AA = Annual Average

General Registration Information

Scan the QR Code for each school for information on our Registration Procedures and Required Documents.



Al Mawakeb Al Garhoud



Al Mawakeb Al Barsha



Al Mawakeb Al Khawaneej

